

Personal Financial Disclosure (PFD) Due

All filers required to file an annual Personal Financial Disclosure (PFD) Statement (§105.483 RSMo), must file by May 1st, 2015, <u>unless</u> you are a candidate in the April 7th, 2015 General Municipal Election, then the due date is February 3rd, 2015.

Things to Know:

- The information to be provided in the PFD is for the previous year's activity (2014).
- If you served the entire year in 2014, then your time period covered is January 1st, 2014 through December 31st, 2014; <u>unless</u> you are also a candidate in the April 7th, 2015 General Municipal Election, then your time period covered extends to the closing date of filing for office and will be January 1st, 2014 through January 20th, 2015. (E-filers: if candidate position does not display, following instructions in e-filing system to add position).
- If you served only a portion of 2014, then your time period covered is the portion of the year you served (ex: Jan 1, 2014 through the last date that you served).
- View Guide to PFD & PFD FAQS for more details about filing requirements.

E-Filing:

- 1. E-File by May 1st, 2015, (or February 3rd, 2015, if candidate) by 5:00 pm
- 2. Log-in to <u>Personal Financial (PFD) Filing</u> System using the MEC Online ID (begins with letter "F") & Password sent to you
- 3. Enter your information and complete the filing process
- 4. Retain email confirmation for your records

Paper filing:

- 1. Hand deliver to MEC office by May 1st, 2015, (or February 3rd, 2015, if candidate) by 5:00 pm
- 2. Mail to MEC (must be postmarked prior to the due date)

Penalties:

- 1. Late filing fee \$10.00 per day
- 2. After 30 days, fee increases to \$100 per day (total not to exceed \$6,000)

PFD must be e-filed through MEC e-filing system or filed on paper with original signature, it cannot be emailed or faxed to our office.

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